Tilmanstone Parish Council
Clerk: Hannah Biggs-Halles
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Ordinary Meeting of Tilmanstone Parish Council

To all members of Tilmanstone Parish Council, you are hereby summoned to attend this Ordinary Meeting of the Parish Council which will take place on Monday 28th April 2025 at 7pm in Tilmanstone Village Hall to transact the following business:

1) The Chairman's welcome and opening comments
2) Apologies for absence
3) Declarations of Interest
4) To agree as a correct record the Minutes of the last Parish Council meeting held on Monday 17th March 2025.
5) Updates on ongoing items from previous minutes
6) **TO CO-OPT** a Councillor
7) **TO RECEIVE** DDC and KCC Councillor reports
8) **FINANCE**
    1. **TO NOTE** the April Schedule of Payments (appendix a) and **APPROVE** payments under item 4
    2. **TO RECEIVE** the 2024/25 Year End Expenditure Reports
    3. **TO RECEIVE** the 2024/25 Year End Bank Reconciliation
9) **TO APPOINT** an Internal Auditor for the 2024/25 AGAR
10) **TO RECEIVE** an update on Thornton Farm Kennels
11) **TO RECEIVE** an update on Falconsview Meadows and **RESOLVE** any action to be taken
12) **TO RESOLVE** to seek quotes for insurance to begin on 1st June 2025 (LTA has ended)
13) **TO RATIFY** the Council's comments on planning application 25/00135
14) **TO RECEIVE** any correspondence received by the date of the meeting.
    1. National Highways -Temporary Road Closure -Various Roads, Whitfield – 2nd June 2025 (Dover District)

Yours faithfully,
Hannah Biggs-Halles
Clerk to Tilmanstone Parish Council

Appendix a – Schedule of Payments

1. Previous Month – Payments:

H Biggs-Halles – Expenses - £106.25
Burr Landscaping – Payment 11 of 12 - £138.00
H Biggs-Halles – Salary – CONFIDENTIAL
Parish Council Websites – Website and email hosting 2025/26 - £273.60
Unity Trust – Service Charge - £6.00

2. Previous Month Receipts:

Unity Trust – Interest - £76.61

3. Year End Figures:

Receipts:£10,040.09
Payments: £8,008.81

4. Payments to approve:

H Biggs-Halles – Expenses - £26.00
KALC – Annual Subscription - £235.87

5. Payments to note(previously approved):

Burr Landscaping – Payment 12 of 12 - £138.00
H Biggs-Halles – Salary – CONFIDENTIAL
ICO – Data Protection Fee - £35.00